

## I. GRANTS FOR DISABLED PERSONS

### Art. 19

1. Disability grants may be awarded to students who hold:
  - 1) a certificate of disability;
  - 2) a certificate on the degree of disability;
  - 3) a certificate on belonging to a specific disability group;
  - 4) a certificate on a total or partial inability to work or lead an independent life, issued by a Social Insurance Institution (ZUS) certifying physician.
2. The grant may be awarded during the academic year once the student's disability is formally determined. In such a case, it is awarded starting from the month in which the application was submitted.

## II. ALLOWANCES

### Art. 20

1. Allowances may be granted to students facing temporary difficult life circumstances.
2. Events that may make students eligible to receive an allowance include, but are not limited to:
  - 1) childbirth;
  - 2) death of a parent;
  - 3) severe illness of the student or their family member;
  - 4) natural disasters (e.g. fire, flood);
  - 5) accidents; other situations that may significantly impact one's financial situation.
3. Allowances may be granted regardless of whether the student receives maintenance grants or not.

### Art. 21

1. Allowance applications may be submitted from October through the end of May, with applications submitted in a given month being considered in the following one.
2. Apart from the justification, the following documents shall be attached to the application:
  - 1) documents confirming the circumstances described in the application (e.g. medical certifications, documents from the Registry Office or other appropriate institutions);
  - 2) proof of income of the student's family, except for students who receive a maintenance grant.

## III. RECTOR'S SCHOLARSHIP

### Art. 22

1. The scholarship of the Rector of the Poznań University of Life Sciences, hereinafter referred to as the "Rector's Scholarship", may be awarded to students with outstanding academic, scientific or artistic achievements or sports achievements in competitions of at least national level.
2. The Rector's Scholarship shall be granted to a student admitted to the first year of studies in the year of taking the Matura examination, who is:
  - 1) the winner of an international secondary school contest or the winner or finalist of a secondary school contest at the central level, as referred to in the legislation on the education system;
  - 2) a medallist in a sports competition for at least the title of Polish Champion in a given sport, as referred to in the regulations on sports.
3. The rector's scholarship shall be granted to no more than 10% of students in a given field of study. If there are fewer than 10 students, the Rector's Scholarship may be awarded to a single student. The students referred to in sec. 2 shall not be taken into account when

determining the number of students receiving the Rector's Scholarship referred to in the first sentence.

#### Art. 23

1. The Rector's Scholarship may only be awarded to students who have completed the given year of study on time, i.e. ones who have passed all obligatory classes in a given year and obtained at least 40 points.
2. Student achievements are evaluated using a point-based method. Points shall be awarded separately for the grade point average in the previous year of study, as well as artistic, scientific and sports achievements.
3. The number of points awarded for the grade point average is equal to the product of the grade point average and 10.
4. Points for scientific, artistic and sporting achievements shall be awarded based on the catalogue included in Appendix 9 hereto, with the final number of points being determined by:
  - 1) for scientific achievements – the Rector's Plenipotentiary for Student Scientific Associations
  - 2) for artistic achievement – the Manager of the Student Cultural Centre;
  - 3) for sports achievements – the President of the Academic Sports Association Club.
5. Students shall describe their artistic, sports or academic achievements in the **achievement sheet** according to the sample included in Appendix 3B hereto and attach evidence in the form of certified copies of diplomas, certifications, etc., as well as the assessment of their research supervisor or a Physical Education Centre or Student Cultural Centre employee.
6. Students shall deliver the documents referred to in sec. 5 to persons described in sec. 4 by 30 September.
7. Points for additional student achievements shall be granted by 10 October, with the student achievement card being transferred to the Dean's Office immediately afterwards.

#### Art. 24

1. The Dean's Office shall add up the students' points and create **ranking lists** of the top 15% of students (rounded up) based on the total scores attained. The lists shall be prepared separately for each year of study, but both full-time and part-time courses shall have combined lists.
2. If the case of an equal number of points, the ranking list position shall be determined by the grade point average.
3. Ranking lists shall include the student register number and number of points, and shall be approved by the Associate Dean for Studies; they shall be made public by being posted on the bulletin board of the appropriate Dean's Office and the faculty website by 20 October.

#### Art. 25

1. Students shall apply for the Rector's Scholarship referred to in art. 2 sec. 2 to the appropriate Dean's Office by 25 October.
2. The Associate Dean for Studies shall confirm the number of points earned on each student application, and afterwards, the Dean's Offices shall forward all applications along with the student achievement forms and ranking lists to the Vice-Rector for Studies. Ranking lists shall be **completed by adding student names and the total number of students per year**.

#### Art. 26

1. In the case of students commencing their second-cycle studies in the summer semester:
  - 1) the achievement cards referred to in art. 23 sec. 5 shall be forwarded by 10 March;

- 2) ranking lists referred to in art. 24 sec. 1 shall be prepared by 20 March;
- 3) The deadline to apply for the Rector's Scholarship is 25 March.
2. In the case of students who commence their second-cycle studies in the summer semester, the Rector's Scholarship is granted for one semester, for achievements in the final year of first-cycle studies. However, if the first-cycle studies last seven semesters, only the achievements from the seventh semester shall be taken into account.
3. In the second year of studies referred to in sec. 1, the scholarship shall be awarded based on the grade point average for the first semester, i.e. the first year of study in this case.

#### Art. 27

1. The Rector's Scholarship shall be awarded to the students ranked highest in the ranking referred to in art. 24 sec. 1, with the number of scholarships awarded not to exceed 10% of the total number of students in the given field of study.
2. The number of students constituting the basis for determining the number of scholarships to be awarded in a given field of study shall be determined based on data available as of 20 October, and in the case of students starting second-cycle studies from the summer semester, as of 20 March.
3. The amounts granted to students under the Rector's Scholarship shall be equal – except for the student ranked first who shall receive an increased amount.

### IV. FOREIGN STUDENTS

#### Art. 28

1. Foreign students may also apply for the benefits referred to in art. 1 sec. 1 (2-7).
2. The maintenance grant referred to in art. 1 sec. 1(1), may be granted to foreigners who meet one of the following conditions:
  - 1) they are holders of a permanent residence permit or long-term residents in the European Union;
  - 2) they are holders of a temporary residence permit due to circumstances referred to in art. 159 sec. 1 or art. 186, sec. 1 point 3 or 4 of the Act of 12 December 2013 on foreigners, i.e. in order to be reunited with their family, or they are holders of a long-term EU residence permit granted by another EU Member State due to the intention to take up or continue studies in the Republic of Poland or family members of such a foreigner, with whom they stayed in another EU Member State and accompanied them or want to be reunited with them;
  - 3) they have the status of a refugee granted in the Republic of Poland or are under temporary protection or subsidiary protection in the Republic of Poland;
  - 4) they hold a certification confirming at least a C1-level proficiency in Polish as a foreign language issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language, as referred to in art. 11a, sec. 2 of the Act of 7 October 1999 on the Polish language;
  - 5) they are holders of the Pole's Card or a decision on declaring Polish ancestry;
  - 6) they are a spouse, ascendant or descendant of a citizen of the Republic of Poland and live in the Republic of Poland;
3. All documents attached to grant and scholarship applications must be translated into Polish by a sworn translator.

## Allowance application

### Personal details

|  |   |
|--|---|
| .....<br>last name   | .....<br>first<br>nam<br>e                                    |
| .....<br>student registry No   | .....<br>year of studies, field of studies                    |
| .....<br>level of studies ( <i>first-cycle, second-cycle, long-cycle Master's degree</i> ) | .....<br>mode of studies: ( <i>full-time/part-time</i> )      |
| .....<br>phone number  | .....<br>e-mail address                                       |
| .....<br>net monthly income per family member  | .....<br>number of persons in the family                      |
| .....<br>total amount of grants/scholarships received per month                            | .....<br>grade point average for the previous year of studies |

### Justification:

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**I hereby declare**, being aware of criminal liability for the crime specified in art. 286 of the Penal Code – **"Whoever leads another person to dispose of their own property or the property of another person to their disadvantage by means of deception or exploiting a mistake or incapacity to comprehend such an action in order to gain a material profit, shall be subject to imprisonment for 6 months to 8 years"**, as well as the disciplinary liability under art. 307 of the Act *on Higher Education and Science* that the data contained in the application are factually correct.

**I declare that I consent to have the decision on financial aid benefits delivered electronically by the Virtual Dean's Office.**

STUDENT'S BANK ACCOUNT NUMBER

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Bank name: .....

|                      |  |
|----------------------|--|
| .....<br>place, date | .....<br>legible, handwritten signature of the student |
|----------------------|--|

Student Government's assessment

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place, date

.....  
Student Government representative

Student Social Affairs Section's assessment

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place, date

.....  
Section Representative

**After considering the application, the Faculty Scholarship Committee grants/does not grant\* an allowance**

in the amount of ..... PLN

.....  
place, date

.....  
signature of the Chair of the Faculty Scholarship Committee

**APPLICATION**  
**for the Poznań University of Life Sciences Rector's Scholarship for the**  
**academic year .....**

**Personal details**

|   |   |
|---|---|
| last name   | first name                                      |
| student registry No   | year of studies, field of studies               |
| level of studies ( <i>first-cycle, second-cycle, long-cycle Master's degree</i> ) | mode of studies: ( <i>full-time/part-time</i> ) |
| phone number  | e-mail address                                  |

I hereby **apply for the Rector's Scholarship** for outstanding academic, scientific, artistic achievements, or sporting achievements in at least a national-level competition\*.

*\*delete as appropriate*

**I hereby declare**, being aware of criminal liability for the crime specified in art. 286 of the Penal Code – **"Whoever leads another person to dispose of their own property or the property of another person to their disadvantage by means of deception or exploiting a mistake or incapacity to comprehend such an action in order to gain a material profit, shall be subject to imprisonment for 6 months to 8 years"**, as well as the disciplinary liability under art. 307 of the *Law on Higher Education and Science*, that the data contained in the application are factually correct.

**I declare that I consent to have the decision on financial aid benefits delivered electronically by the Virtual Dean's Office.**

STUDENT'S BANK ACCOUNT NUMBER

|  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|

Bank name: .....

.....  
*date and a legible, handwritten signature of the student*

**Confirmation of the timely completion of the year of study and points earned by the student**

number of points for the grade point average (grade point average x 10):

number of points for other achievements:

total:

*stamp and signature of the Associate Dean for Studies*

**STUDENT ACHIEVEMENT CARD**

**My achievements:**

- scientific\*
- artistic\*
- sports achievements in national or international competitions\*

*\*delete as appropriate*

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*date and a legible, handwritten signature of the student*

**Assessment:**

- of a research supervisor or Scientific Association supervisor\*
- an employee of the Student Cultural Centre\*
- an employee of the Physical Education Centre\*

*\*delete as appropriate*

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*date, legible signature*

**Number of points awarded:**

|                              |  |
|------------------------------|--|
| for scientific achievements: |  |
| for artistic achievements:   |  |
| for sports achievements:     |  |

*The Plenipotentiary of the Rector for Student Scientific Associations*

*Director of the Student Cultural Centre*

*President of the Academic Sports Association Club*

**CATALOGUE OF SCIENTIFIC ACHIEVEMENTS**

| <b>Type of achievements</b>  | <b>Value</b>     |
|--|------------------|
| authorship or co-authorship of scientific publications in journals with Impact Factor and MNiSW scores,  | <b>20 points</b> |
| authorship or co-authorship of scientific publications – a chapter in a monograph, a scientific article in another scientific journal, participating in scientific conferences abroad – presenting a paper, receiving international awards due to scientific activity,   | <b>15 points</b> |
| participating in research projects – a significant role played in a project participating in national scientific conferences – presenting a paper, participating in scientific conferences abroad – poster presentation, receiving Polish awards due to scientific activity,   | <b>10 points</b> |
| authorship or co-authorship of scientific publications – a popular science article, participating in research projects in a supporting capacity, Participating in national scientific conferences – poster presentation, receiving awards due to scientific activities – university level, scientific association work, culminating with presenting a paper at the PULS Scientific Association Session, organising scientific and popular events | <b>5 points</b>  |

**CATALOGUE OF ARTISTIC ACHIEVEMENTS**

| <b>Type of achievements</b>  | <b>Value</b>     |
|--|------------------|
| winners and finalists in competitions, festivals, reviews, as well as persons receiving honourable mentions, individual and group performances (music, vocal, dance, theatre, performative acts, visual arts, photography, film, installations in public space) – at the international level           | <b>15 points</b> |
| winners and finalists in competitions, festivals, reviews, as well as persons receiving honourable mentions, individual and group performances (music, vocal, dance, theatre, performative acts, visual arts, photography, film, installations in public space) – at the international level           | <b>10 points</b> |
| winners and finalists in competitions, festivals, reviews, as well as persons receiving honourable mentions, individual and group performances (music, vocal, dance, theatre, performative acts, visual arts, photography, film, installations in public space) – at the regional and university level | <b>5 points</b>  |

**CATALOGUE OF SPORTING ACHIEVEMENTS**

| <b>Type of achievements</b> | <b>Value</b> |
|-----------------------------|--------------|
|-----------------------------|--------------|



|   |                             |
|---|-----------------------------|
| <p>Olympic/Paralympic/Deaflympic Games – <i>places 1-16</i><br/> World Championships – <i>places 1-8</i><br/> European Championships – <i>places 1-6</i><br/> World/European Youth Championships – <i>places 1-3</i><br/> European Games – <i>places 1-3</i><br/> Polish Athletics Championships – <i>place 1</i><br/> Universiade/Academic World Championships/Academic European Championships/European Student Games – <i>places 1-3</i><br/> and, as above, in competitions organised for disabled persons Polish Academic Championships – individual and team Championships – <i>places 1-3</i><br/> Polish Academic Cup of the General Board of the University Sports Association of Poland – team and individual competitions – <i>places 1-3</i></p> | <p><b>15<br/>points</b></p> |
|---|-----------------------------|

|   |                      |
|---|----------------------|
| <p>Olympic/Paralympic/Deaflympic Games – <i>places below 16th</i><br/> World Championships – <i>places below 8</i><br/> European Championships – <i>places below 6</i><br/> World/European Youth Championships – <i>places below 3</i><br/> European Championships – <i>places below 3</i> Polish<br/> Athletics Championships – <i>place 1</i> Polish Youth<br/> Championships – <i>places 1-3</i><br/> Universiade/Academic World Championships/European Student Games –<br/> <i>places below 3</i><br/> and, as above, in competitions organised for disabled persons, Polish Academic<br/> Championships – individual and team Championships – <i>places below 3</i> Polish<br/> Academic Championships in types of universities – <i>places 1-3</i><br/> Polish Academic Cup of the General Board of the University Sports Association of Poland<br/> – team and individual competitions – <i>places below 3</i><br/> Wielkopolska and Poznań Academic Championships – <i>places 1-3</i><br/> Other sports competitions not included above, subject to documentation of score –<br/> <i>places 1-3</i></p> | <b>10<br/>points</b> |
| <p>Polish Youth Championships – <i>places below 3</i><br/> Polish Academic Championships in types of universities – <i>places below 3</i><br/> Wielkopolska and Poznań Academic Championships – <i>places below 3</i><br/> Other sports competitions not included above, subject to documentation of score –<br/> <i>places below 3</i></p>   | <b>5<br/>points</b>  |

Only achievements affiliated with the Poznań University of Life Sciences are scored.